

**ALBERTA LIBRARY TRUSTEES ASSOCIATION
BOARD OF DIRECTORS MEETING
October 17, 2024
Zoom meeting
7:00 p.m. – 9:00 p.m.**

ONLINE:

Hank Smit – Acting President
Barb Gilliat
Melody Christofferson
Doug Logan
Sandra Marin
Cole Boychuk – Recorder
Renee LeBlanc – TAL Staff

Regrets:

Vic Mensch
Barb Smith
Gillian Hynes
Aaron Noga
Brad Pearson
Natasha Roberts
Bill Windsor

1. Call to Order

As a quorum was present, the Acting President called the meeting to order at 19:05 hours.

2. Adoption of Agenda

There were no additions, amendments, or deletions to the agenda.

MOTION No. 2024-029: The agenda is approved as presented.

Moved by: B. Gilliat..... CARRIED UNANIMOUSLY

3. Approval of Minutes

3.1 Approve Board of Directors meeting minutes of 2024-07-18.

MOTION No. 2024-030: To approve the Board of Directors meeting minutes of 2024-07-18 as amended.

Moved by: M. Christofferson..... CARRIED UNANIMOUSLY

4. Item for Decision

4.1 Appointment of President, Vice President, & Treasurer

Hank Smit was nominated

MOTION No. 2024-031: That Hank Smit be appointed as President of the Board of Directors and the Alberta Library Trustees Association.

Moved by: S. Marin CARRIED UNANIMOUSLY

MOTION No. 2024-032: To move the election of Vice-President and Treasurer to next meeting.

Moved by: B Gilliat CARRIED UNANIMOUSLY

4.2 ALTA Banking

MOTION No. 2024-033: Contact the TD Bank to add online banking to manage the ALTA bank account and to make payments to vendors.

Moved by: M. Christofferson Seconder: D. Logan CARRIED UNANIMOUSLY

5. Items for Discussion

5.1 Coffee Chats

H. Smit to host the November 2024 coffee chat about HR related issues. The rest of the chats will be discussed at the next meeting. B. Gilliat to potentially do a How to be a Chair topic in January 2025.

Action Item: H. Smit to put together a list of past topics to send out to the Board members ahead of the next meeting.

5.2 Stronger Together Library Conference

MOTION No. 2024-034: To pay \$3750 up front and \$3750 in Spring 2025 in accordance with the MOU to participate in Stronger Together 2025.

Moved by: M. Christofferson Seconder: B. Gilliat CARRIED UNANIMOUSLY

5.3 Documentation Review

Action Item: H. Smit to figure out a way for the Board to access and work on ALTA policy/procedures and promotional materials.

Action Item: H. Smit to work with C. Boychuk to update the ALTA website.

6. Items for Information

6.1 Unaudited financial statements for the period ending September 30, 2024

Action Item: R. LeBlanc to develop a draft budget and send it out ahead of the next meeting.

7. Next Meeting Dates

Meetings will be held on the 3rd Thursday of the month, excluding July, August, and December. All meetings will start at 7:00 p.m. unless otherwise noted.

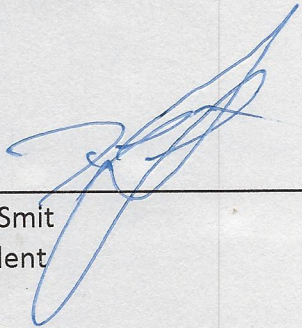
8. Adjournment

H. Smit declared the meeting adjourned at 19:46 hours.

Approval

of the minutes on

November 22, 2024
Date



Hank Smit
President